

Professional Development

Coaching & Implementation Overview

September 2017 – July 2018

- September through December course work – 6 Saturday morning sessions; January through June monthly learning community meetings/workshops regarding action projects; January through June individualized coaching; July action project presentations and course “graduation”
- 6 mandatory Saturday morning (9:00 AM – 12:00 PM) workshops
 - 9/16 Business Management via Iron Triangle
 - 10/14 Budgeting & Financial Statements
 - 10/21 Fiscal Roles & Responsibilities
 - 10/28 Blending Funding
 - 11/4 Compensation & Work Environment
 - 12/2 Personnel Management
- 6 mandatory 1.5 hour learning community meeting sessions
 - weekday or weekday evening, depending on group preference
 - learning communities will be grouped by action project area

Earn **36**
PQAS
Hours!



- At least 3 individualized, scheduled telephone coaching sessions to support progress in completing action project
- Participants will be expected to: 1) arrive on time; 2) stay for the entire scheduled session; 3) participate during sessions; 4) complete a pre/post assessment; 5) complete an action project related to implementation of one of the key business administration concepts covered
- Workshops and learning community meetings will be held at Children's Village (125 North 8th)
- Instructors are Mary Graham, Executive Director at Children's Village, and Amy Friedlander, ECE Consultant
- To participate, complete the application (below) and scan and email **by August 25th** to: amyfriedlander2012@gmail.com

